

### Important Dates

- January 13, 2012 – Application Deadline
- Mid-April, 2012 – People's Fair invitees to be notified
- June 2 & 3, 2012 – 41<sup>st</sup> Annual CHUN Capitol Hill People's Fair, Civic Center Park



### Capitol Hill United Neighborhoods, Inc.

1290 Williams St. Ste 102  
Denver, CO 80218  
P: 303-830-1651 F: 303-830-1782  
E: CHUN@chundenver.org  
www.CHUNDenver.org

# Buskers and Cultural Performance Application

Over 100 live bands and performance acts, a great majority from the Denver Metro area, performed for the 2-day crowd of over a quarter million people at the 2011 CHUN Capitol Hill People's Fair.

- All applicants will be performing on a strictly volunteer basis.
- Applications received after the January 13, 2012 deadline will not be accepted.
- All performance acts are required to submit one (1) digital video disc (DVD) as well as a stage plot. Please double check that your DVD will play in a DVD player as well as a laptop. These materials need to be mailed to or dropped off by the application deadline (January 13, 2012) at:

**CHUN**  
**Attn: Entertainment Committee**  
**1290 Williams St. Ste 102**  
**Denver, CO 80218**

\*\* If the applicant would like to have these materials returned, they will be available for retrieval June 11-30, 2012 at the CHUN office (1290 Williams St., Denver).

- **STOP! Musical Groups, bands and singer/songwriters need to fill out an Entertainment application, NOT a Performance application. The Entertainment Application can be accepted/downloaded online at [www.chundenver.org](http://www.chundenver.org).**
- All acts will be juried by a Panel consisting of members of the Entertainment Committee, Fair Management, and members of the local entertainment community.
- We may ask that your act audition the weekend of March 24 & 25, 2012. You will be notified by telephone and mail in early February 2012 if an audition for your act is necessary.
- An invitation to perform at the People's Fair will be mailed by mid-April 2012. Decisions of the Panel are final.
- Accepted performances will receive a "countdown packet" and "access packet" regarding parking, load-in/out procedures and general Fair information.
- Please make sure that the primary contact you give is someone who has regular contact with the band/artist/act and that the e-mail address given is checked frequently. Also, if there is a change of address, contact information or change to the line up after the application is submitted, please contact our office to make the necessary updates.

**Busking** is the art of street performing. The spontaneity and improvisation of buskers, often with audience participation, serve to not only entertain, but to challenge the moment. Jugglers, magicians, comedians, and acrobats are a few of these very entertaining and personal forms of expression.

- **All acts will be performing on a strictly volunteer basis.** Buskers will be allowed to accept tips.
- One (1) Busk-Stop area will be pre-determined at the Fair site, but the schedule will be unknown to the audience until it happens!
- All acts will be reviewed by members of Fair Management to ensure quality family-friendly entertainment for all to enjoy.

**Performance Acts** include categories such as theater, dance, music, cultural and ethnic expression, and a variety of other talents that the CHUN Capitol Hill People's Fair will gladly celebrate.

- All acts will be performing on a strictly volunteer basis.
- Acts performing on a stage MAY NOT accept tips.
- A tented space, near the Performance stage, will be available for all performing groups to promote and interact with the audience for 30 minutes after each performance.
- Props are encouraged although load in/out and set up time will be restricted. If you have questions, please call the CHUN office.
- Acts may display promotional material, provide promotional giveaways (tickets, etc.) and/or offer for sale CDs, DVDs or other items directly related to their organization. (Example of items must be submitted to CHUN.)
- We encourage performers, especially costumed characters, to promote (approximately 1 hour prior to) their performance by strolling the grounds creatively encouraging attendance.
- Participants will receive acknowledgement in the official 2012 CHUN Capitol Hill People's Fair Directory, onsite schedule signage and promotion prior to and during the Fair. The 2012 Fair Image will be available to organizations for performance promotion.
- All acts will be reviewed by members of Fair Management to ensure quality family-friendly entertainment for all to enjoy.
- Note: There is a private changing area adjacent to the Performance Stage for use by your act before and after it's performance.

**\* BE SURE TO  
PRINT CLEARLY!!!**



## Buskers and Cultural Performance Application

# Contact Information

Act Name \_\_\_\_\_

**1st Contact Full Name** \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP code \_\_\_\_\_

1st Contact Phone Number \_\_\_\_\_

On-site Phone Number (for use during Audition and Fair weekend) \_\_\_\_\_

Email Address \_\_\_\_\_

**2nd Contact Full Name** \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Website \_\_\_\_\_

Facebook/Myspace Link (If any) \_\_\_\_\_

Electronic Press Kit Link (If any) \_\_\_\_\_

YouTube Link/Channel (If any) \_\_\_\_\_

### LIABILITY RELEASE

The CHUN Capitol Hill People's Fair reserves the right to select and schedule the acts to perform including date, time, length of performance, and stage. Every effort will be made to accommodate day and time preferences. An audition may be required for your act, and auditions will be held in late March, 2012. You will be notified by telephone and mail in early March 2012 if an audition for your act is necessary. Final notification of the Fair Management's decision will be mailed by mid-April 2012. Decisions of the Panel are final. As the official representative of the Participating Act ("Participant"), Participant agrees, if selected, to audition for and/or perform at the 2012 CHUN Capitol Hill People's Fair ("CCHPF") on a volunteer basis. Further, Participant certifies that the Participating Act assumes all risks associated with my/our participation in the Fair, and auditions if applicable, and hereby releases and holds harmless Capitol Hill United Neighborhoods, Inc. ("CHUN"), the CCHPF, their officers, members, staff and agents; the City and County of Denver; the State of Colorado; and the owners of any CCHPF related property, from and against any and all claims, damages, liabilities, costs and expenses, including reasonable attorneys' fees, arising out of my/our participation in the CCHPF, including without limitation any personal injuries or damage to my/our property. By signing below, I warrant that I am of legal age and that I have read and fully understood the foregoing terms.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**APPLICATION DEADLINE: JANUARY 13, 2012**



\*APP #: \_\_\_\_\_  
\*FOR OFFICE USE

## Buskers and Cultural Performance Application

# Logistics

# of performers \_\_\_\_\_ # of vocal mics \_\_\_\_\_ # of instrument mics \_\_\_\_\_

Do you need a CD player?  Yes  No

Do you have any special equipment needs?  Yes  No

If YES, Please list special needs: \_\_\_\_\_

Are any members in your act under the age of 21?  Yes  No

Number of members under 21: \_\_\_\_\_

Names of members under 21: \_\_\_\_\_

Has your act (as it is now) **performed at the People's Fair** in the past?  Yes  No

If YES, please list year(s): \_\_\_\_\_

Stage(s) performed on: \_\_\_\_\_

Has your act (as it is now) **applied to perform at the People's Fair** in the past?  Yes  No

If YES please list year(s): \_\_\_\_\_

Describe your Act: \_\_\_\_\_

\_\_\_\_\_

If you have performed in the past (aside from the Fair), where and when? \_\_\_\_\_

\_\_\_\_\_

Please list locations your act is performing at in Jan/Feb/Mar 2012: \_\_\_\_\_

\_\_\_\_\_

### Performance Preference\*

Select one (1) day and one (1) time from each column

#### UMX Audition:

Day:  Saturday  
 Sunday  
 Either

Time:  Morning  
 Afternoon  
 Either

#### People's Fair:

Day:  Saturday  
 Sunday  
 Either

Time:  Morning  
 Afternoon  
 Either

Please choose **ONE** genre of music that **BEST** fits your act. (If Other, please describe)

- A capella
- Busker
- Choir/Chorus
- Dance
- Drama/Theatrical
- Gospel
- Cultural Performance: \_\_\_\_\_

\*This does not guarantee that your act will be selected to audition at the UMX, nor perform at the People's Fair, and it is not guaranteed that your act will receive the day and time selected.

Capitol Hill United Neighborhoods, Inc.  
CHUN Capitol Hill People's Fair  
1290 Williams St. Ste 102  
Denver, CO 80218



### Checklist of materials needed for a complete application packet:

(All items submitted by 5PM, January 13, 2012)

- Completed and signed application;** please ensure that the Primary Contact named on the application is someone with regular contact with the band/artist, and the listed e-mail is frequently checked
- One (1) digital video disc (DVD)** —you are required to submit even if you have applied to the Fair in the past
- Completed stage plot**—see the example provided on the insert in this application

# Buskers and Cultural Performance Application

APPLICATION DEADLINE: January 13, 2012



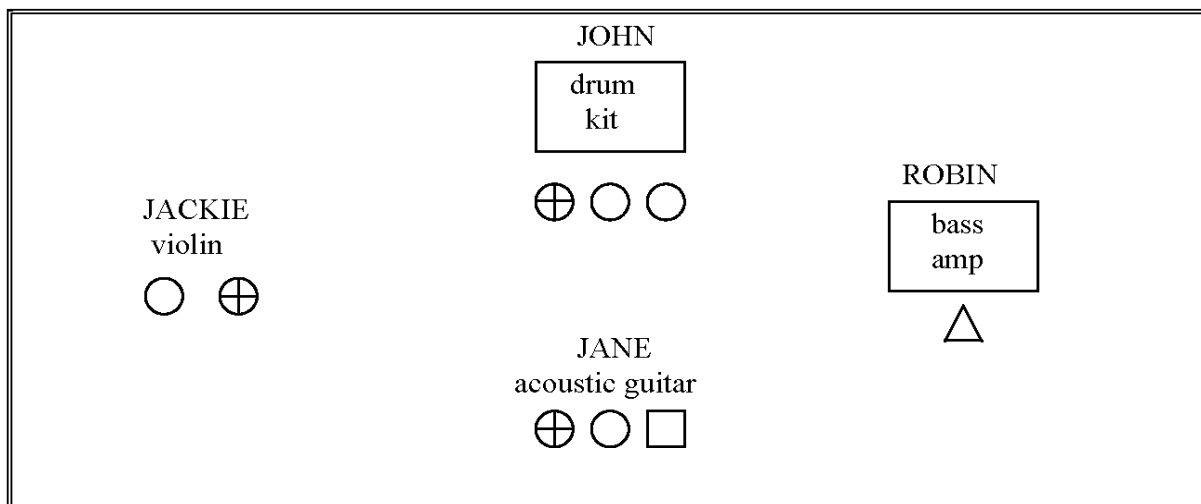
**\*Complete stage plot on reverse side\***

# Stage Plot Form

On the other side of this form is a blank stage plot for you to fill in, using the **example below as a guide**. The information you provide will help the sound and stage crews in their effort to do the best possible job in producing and staging your act. Be as complete as possible, because the more information we have, the better you will look and sound on stage.

**FORM MUST BE RETURNED NO LATER THAN FRIDAY, JANUARY 13, 2012**

**EXAMPLE:**



Symbols:

□ = DI (Direct Input)

⊕ = Vocal Microphone

△ = XLR (3-pin) direct line

○ = Instrument Microphone

The above example shows a four-piece band set up as follows:

**Jackie** (Stage right) sings and plays violin, using an instrument mike (not a pickup) for the violin.

**John** (Backstage centre) plays drums and sings. The two instrument microphones will be used for kick and snare drums.

**Robin** (Stage left) plays electric bass guitar, using an amplifier equipped with an XLR (3-pin) line out to the mixing board.

**Jane** (Frontstage centre) sings and plays acoustic guitar equipped with a pickup, which is connected to a DI (Direct Input) box. The guitar is also miked.

**\*Complete stage plot on reverse side\***

People's Fair  
June 2 and 3, 2012  
Civic Center Park—Denver, CO



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**\*See Example on reverse side\***

# Stage Plot Form

Audience

Symbols:

= DI (Direct Input)

= Vocal Microphone

= XLR (3-pin) direct line

= Instrument Microphone

**Notes:**

Act Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Contact Address: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_  
Contact E-mail: \_\_\_\_\_

**\*APP #:** \_\_\_\_\_  
**\*FOR OFFICE USE**

All stage plots will be given to the sound company prior to the Fair.  
**Please complete this form and return it to the CHUN office by Friday, January 13, 2012.**

**Please mail this stage plot along with complete application and CD/DVD to:  
1290 Williams St., Ste. 102 Denver, CO 80218-2657.**

\*\* Please update this form before the auditions and/or before the Fair itself if there are significant changes to this stage plot by contacting the CHUN office.

Contact the CHUN Office with questions